



# Y-W ELECTRIC ASSOCIATION, INC.

BOX Y • 250 MAIN AVENUE • AKRON • COLORADO 80720  
(970) 345-2291 • 800-660-2291 • Fax (970) 345-2154 • www.ywelectric.coop

Your Touchstone Energy® Cooperative 

## Prospective Bidder Qualification Form

The undersigned makes the following representations:

The word "it," used herein by way of reference to the undersigned, shall be deemed to mean "he" if the Bidder is an individual and "they" if the Bidder is a partnership.

### 1. Contractor's Basic Contact Information

<b>Contractor Information</b>	
Company Name	Phone Number
Address	
City, State ZIP	
Colorado Contractor's License Number	Expiration Date

### 2. Estimator's contact information for each category of job

<b>Distribution Line Estimator</b>	
Name	Email Address
Address, City, State ZIP	

<b>Transmission Line Estimator</b>	
Name	Email Address
Address, City, State ZIP	

<b>Substation Estimator</b>	
Name	Email Address
Address, City, State ZIP	

3. Please list any judgments from previous clients which are outstanding against it and any made against it within the past five years:

<b>Judgement #1</b>		
Client	Date of Judgement	Resolved? <input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Description of Reason for Judgement		

<b>Judgement #2</b>		
Client	Date of Judgement	Resolved? <input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Description of Reason for Judgement		

<b>Judgement #3</b>		
Client	Date of Judgement	Resolved? <input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Description of Reason for Judgement		

4. List any jobs from which it has been terminated prior to completion of the project within the last five years

<b>Terminated Contract #1</b>	
Client	Job Name
Reason for Contract Termination	

<b>Terminated Contract #2</b>	
Client	Job Name
Reason for Contract Termination	

<b>Terminated Contract #3</b>	
Client	Job Name
Reason for Contract Termination	

5. It has the following typical crew size and makeup for various categories of work:

<b>Crew Information</b>			
Crew Type	Distribution Line	Transmission Line	Substation
# of Fully Qualified Workers			
# of Apprentices			
# of Dedicated Office Support Staff*			

\* Show number of dedicated office support staff in terms of full-time equivalent personnel or fractions thereof that are dedicated to procurement, mechanic assistance, and project management for each crew during construction.

6. It has the following typical work schedule for various categories of work:

<b>Typical Working Hours</b>			
Crew Type	Distribution Line	Transmission Line	Substation
Daily Starting Time			
Daily Ending Time			
# of Days in Work Cycle*			
# of Days Working per Cycle			

\* For example, a weekly cycle of four days working and three days off would be 7 days and a two-week cycle of ten days on and four days off would be 14 days.

7. It can work on energized 15 kV lines with gloves, sticks, trucks, and other hot line work equipment from certified insulated equipment manufacturers, with said equipment being periodically retested and recertified on a continuing basis by a qualified and/or certified testing company, and with employees that are fully trained and qualified and/or certified to perform energized work and who are periodically recertified on energized safety and rescue work and who receive periodic safety practices refresher training: *(check one)*

Yes     No

8. Its work preferences/specialties are ranked as follows, with 1 being the highest:

\_\_\_\_\_ Overhead Distribution [de-energized]      \_\_\_\_\_ Overhead Distribution [energized]  
 \_\_\_\_\_ Underground Distribution [de-energized]      \_\_\_\_\_ Underground Distribution [energized]  
 \_\_\_\_\_ Transmission [de-energized]      \_\_\_\_\_ Transmission [energized]  
 \_\_\_\_\_ Distribution Substation [typically under 20MVA, 2-5 feeders, 69/15 kV]

9. It will NOT do work on the following types of projects (please be specific):

---

10. Please provide information, such as number of and size of crews, which indicates whether it is interested in doing large (minimum 5 miles) and/or smaller jobs of the categories listed in item 8.

\_\_\_\_\_ Overhead Distribution [de-energized]      \_\_\_\_\_ Overhead Distribution [energized]  
 \_\_\_\_\_ Underground Distribution [de-energized] \_\_\_\_\_ Underground Distribution [energized]  
 \_\_\_\_\_ Transmission [de-energized]                      \_\_\_\_\_ Transmission [energized]  
 \_\_\_\_\_ Distribution Substation [typically under 20MVA, 2-5 feeders, 69/15 kV]

10. Attach a separate document indicating what construction equipment (such as telehandlers, excavators, cranes, manlifts, welders, skidloaders, payloaders, trucks and trailers, auger diggers, etc.) will be available for use during construction. Include description, ratings, model, manufacturer, year of manufacture, and whether owned, leased, or rented.
11. Attach a separate document describing in detail the company's safety program.
12. Attach a separate document listing all experience within the last three years on other similar work by categories. Include Company (Client), contact person, address, phone number, project description, amount of contract (inclusive of owner furnished materials), number of change orders, total change order amount as a percentage of original contract amount, and photos of the project.
13. Provide at least three client references for projects completed within the last six years *specifically where the clients were rural electric distribution cooperatives* and the projects were not in urban or suburban areas. If your company is willing to perform transmission line work without subcontracting the transmission work, at least one reference must be for a transmission line project. If your company is willing to perform distribution line work without subcontracting the distribution work, at least one reference must be for a distribution line project. If your company is willing to perform substation work without subcontracting the substation work, at least one reference must be for a substation project.

<b>Reference #1</b>	
Client Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Project	Project Category <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

**Reference #2**

Client Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Project	Project Category <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

**Reference #3**

Client Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Project	Project Category <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

**Reference #4**

Client Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Project	Project Category <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

14. For each category below, indicate if your company never, sometimes, or generally uses subcontractors; attach a separate document listing typical, preferred subcontractors (if applicable), including their crew foremen and foremen qualifications, and including the categories from the list below for which the subcontractor is typically utilized; and provide at least two client references for each subcontractor (client references may be the same as those provided above).

<b>Use of Subcontractors</b>			
Category of Work	Use of Subcontractors		
	Never	Sometimes	Generally
Transmission line structure erection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transmission line stringing and tensioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overhead distribution line structure erection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overhead distribution line stringing and tensioning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Underground distribution line cable and enclosure installation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Underground 15 kV cable termination (for substation or distribution line)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concrete pier installation (for any type of project)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concrete pad installation (for any type of project)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substation structure erection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substation major equipment installation (including crane companies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substation installation of equipment and wiring <600 VAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testing (for any type of project)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15. Provide a current reference from each surety used for bid bonds or for contractor's performance bonds within the last three years.

<b>Surety Reference #1</b>	
Surety Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Dates Used as Surety	Used as Surety for Type(s) of Projects: <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

<b>Surety Reference #2</b>	
Surety Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Dates Used as Surety	Used as Surety for Type(s) of Projects: <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

<b>Surety Reference #3</b>	
Surety Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Dates Used as Surety	Used as Surety for Type(s) of Projects: <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

<b>Surety Reference #4</b>	
Surety Name	Phone Number
Address	
City, State ZIP	
Contact Person	Contact Phone Number
Dates Used as Surety	Used as Surety for Type(s) of Projects: <input type="checkbox"/> Distribution Line <input type="checkbox"/> Transmission Line <input type="checkbox"/> Substation

Attach additional copies of this page if more space is required for this section

16. Attach a separate document listing superintendents and foremen that may be used on a Y-WEA job for the various categories (distribution, transmission, and substation) and their qualifications and years of experience as a crew member and as a foreman or superintendent.
  
17. It hereby represents and warrants that all statements set forth herein are true and correct. Signatures must include President (if a corporation), Partner or Managing Partner (if a partnership), or Owner (if a sole proprietorship) and Partner (if a partnership), General Manager or other Officer (if a corporation), or other Responsible Employee (if a sole proprietorship).

Date	Signature	Title
Date	Signature	Title

Please complete this form and send it, together with all required attachments, to James Ziebarth, System Engineer. This information may be submitted all in PDF format (preferred) or by mail. To submit by email, please send all PDF documents to [james@hea.coop](mailto:james@hea.coop). To submit by mail, please send all documents to:

Y-W Electric Association, Inc.  
 ATTN: James Ziebarth  
 PO Box Y  
 Akron, CO 80720